



THE FEDERATION OF BANGLADESH CHAMBERS OF COMMERCE & INDUSTRY

September 24, 2023
FBCCI/GAD/2023/2261

NOTIFICATION

In order to plan, coordinate and execute actions and to effectively response to crisis on emergency situations the competent authority of FBCCI has formed a “**Crisis Management Committee**” for the term 2023-2025 with members (not in order of seniority) listed below:

Sl.	Name & Designation	Status
1.	Mr. Mohammad Anwar Sadat Sarker, Vice President, FBCCI	Convener
2.	Mir Nizam Uddin Ahmed, Director, FBCCI	Co- Convener
3.	Mr. Helal Uddin, former Vice President, FBCCI	Member
4.	Mr. Nizam Uddin Rajesh, Director, FBCCI	Member
5.	Ms. Priti Chakraborty, Director, FBCCI	Member
6.	Mr. Abu Motaleb, Director, FBCCI	Member
7.	Hafez Hazi Harun-Or-Roshid Director, FBCCI	Member
8.	Hafez Hazi Mohammad Enayet Ullah, Director, FBCCI	Member
9.	Mr. Md. Shahidul Haque Molla, Director, FBCCI	Member
10.	Mr. Kausar Ahmed, Director, FBCCI	Member
11.	Mr. Mohammad Aftab Jabed, Director, FBCCI	Member
12.	Mr. Md. Niaz Ali Chisty, Director, FBCCI	Member
13.	Mr. Mohd. Ishaqul Hossain Sweet, Director, FBCCI	Member
14.	Mr. Md. Amir Hossain Noorani, Director, FBCCI	Member
15.	Haji Md. Abul Hashem, Director, FBCCI	Member

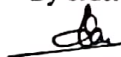
2. **Advisor of the FBCCI Safety Council** will act as the **Member Secretary** of the Committee. Safety Council of FBCCI will provide necessary secretarial support.

3. **The Terms of Reference of the Committee are as follows:**

- The committee will make critical discussions in the time of crisis specially natural calamity, fire incidence, IT security or any other urgent situations to act systematically and speedily.
- The committee will identify potential risks and vulnerabilities to the organization and develop crisis management plans, protocols and procedures, etc.
- The committee will develop an emergency communication strategy to ensure timely dissemination of information to its members and stakeholders.
- In the case of an event of a calamity /disaster, the committee will make it a priority to visit the disaster affected area (like industry/ business center/ markets) to convey sympathy to the affected people / community from FBCCI.
- The committee will oversee overall crisis management program and will provide training on crisis management and conduct drills to ensure employees preparedness.
- The committee may co-opt any competent person as the member of the committee.
- Any other related matters assigned by the Board.

This order will be effective immediately.

By order of the Authority,


24/09/2023
Md. Alamgir
Secretary General, FBCCI

Distribution:

- Convener and Members of the Crisis Management Committee.
- PS to President, Senior Vice President and Vice Presidents, FBCCI